



BARNSTAPLE TOWN COUNCIL

Mr W Austin BA (Hons)
Town Clerk



QUALITY
TOWN
COUNCIL

BARUM HOUSE
THE SQUARE
BARNSTAPLE
DEVON EX32 8LS

Telephone: (01271) 373311
Fax: (01271) 321987

E.Mail: admin@barnstapletowncouncil.co.uk
www.barnstapletowncouncil.co.uk

There will be a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** on **MONDAY 23RD NOVEMBER 2015 at 7.00PM** in the **GUILDHALL BUTCHERS ROW, BARNSTAPLE** to which you are summoned for the transaction of the under mentioned business

W Austin
Town Clerk
17th November 2015

Members of the Committee:

Chairman: Cllr Mrs S Haywood

Councillors: S Upcott, Mrs V Monk, Mrs V Elkins (Mayor Ex Officio), F Vernon, A Windsor, I Roome, Mrs J Hunt, J Philips, J Carter, Mrs J Wilsher, Ms N Haywood, M Kennaugh, I Williams, and G Langford.

Public Participation In accordance with Standing Order 84 a period not exceeding 15 minutes will be set aside immediately prior to the start of the meeting for members of the public to ask a question of the chairman, providing the notice of such question has been given to the Town Clerk by 12 noon on the day of the meeting.

AGENDA

1. Apologies for Absence.
2. Declarations of Interest and Dispensations Received.
3. To approve as a correct record the Minutes of the Meeting held on 19th October 2015.
4. To receive and approve Financial Statements and Budget Monitoring Report, and to agree any actions arising.
 - a) Budget Variance Report
 - b) Bank Transactions

- c) Business Direct Reserve Account and petty cash accounts for Barum House, Heritage Centre and Improvements & Design.
 - d) Aged Debtors and Aged Creditors Analyses, and Nominal Balances
 - e) Direct Debit and Credit Card Reports
5. Corporate Governance Working Party – to receive a verbal report of the meeting of 23rd November 2015 from the Clerk, and to agree any recommendations.
6. 2015/16 Budget Estimates:
- a) To receive and consider draft estimates for the 2015/16 Finance & General Purposes Committee budget and precept request.
 - b) To receive and consider Town Council Committees' budgets and precept requests considered to date by committees.
7. Internal Audit – to receive and consider the interim report of the Internal Auditor.