



Barnstaple Town Council

FINANCE & GENERAL PURPOSES
COMMITTEE

ANNUAL GRANTS MEETING 2016

THURSDAY 25TH FEBRUARY 2016



BARNSTAPLE TOWN COUNCIL

Mr W Austin BA (Hons)
Town Clerk



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There will be a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** on **THURSDAY 25TH FEBRUARY 2016 at 7.00PM** in the **GUILDHALL BUTCHERS ROW, BARNSTAPLE** to which you are summoned for the transaction of the under mentioned business

W Austin
Town Clerk
18th February 2016

Members of the Committee:

Chairman: Cllr Mrs S Haywood

Councillors: S Upcott (Vice-Chairman), Mrs V Monk, Mrs V Elkins (Mayor Ex Officio), F Vernon, A Windsor, I Roome, Mrs J Hunt, J Phillips, J Carter, Mrs J Wilsher, Ms N Haywood, M Kennaugh, I Williams, and G Langford.

Public Participation In accordance with Standing Order 84 a period not exceeding 15 minutes will be set aside immediately prior to the start of the meeting for members of the public to ask a question of the chairman, providing the notice of such question has been given the Committee Clerk or Town Clerk by 12 noon on the day of the meeting.

AGENDA

1. Apologies for Absence.
2. Declarations of Interest and Dispensations Received
3. To approve as a correct record the Minutes of the Meeting held on 22nd February 2016.
4. To receive and consider grant applications for 2016 (attached).

Barnstaple Town Council – Grant Application Summary February 2016

	2015 Grant(£)	2016 Request(£)	Purpose	Comments
1	500	750	Running costs for children's summer club activities	A surplus was made last year – 85% of income is from grants and donations. The bulk of expenditure costs were on equipment, visits and transportation costs. Have a year's worth of running costs in savings/reserves.
2	500	750	Running costs for activities club for children/young people with severe learning difficulties	A loss was made last year – 85% of income from fees with 86% of expenditure on salary costs.
3	250	300	Rehearsal venue hire and other running costs	A small surplus was made last year – Majority of income from donations and subscriptions. Majority of expenditure is for venue for rehearsals, pianists, and catering costs. Have a 6 months' worth of running costs in savings/reserves.
4	720	500	Contribution to cost of ME treatment for clients in the area	A very small surplus was made last year – Majority of income from grants, donations and events. £720 of expenditure costs was spent on treatments. Have nearly a year's worth of running costs in savings/reserves.
5	1000	5000	Running costs for Ring & Ride, Shopmobility, and the Out & About Club	2013/2014 accounts submitted (same as last year's); have emailed for latest accounts. 2014/15 Accounts Summary – A very small surplus was made last year – Majority of income from grants, donations and events. £1,321 of expenditure costs was spent on treatments. Have nearly a year's worth of running costs in savings/reserves.
6	700	800	Contribution towards transport costs	A loss was made last year – income achieved from grants and donations; Have nearly a year's worth of running costs in savings/reserves.
8		500	Contribution towards cost of scenery for next annual production	A loss was made last year – 66% of Income is made from grants. Main cost is transportation; nearly 60%. Have 4 ½ months' worth of running costs in savings/reserves.
9	1000	1000	Contribution towards running costs	A surplus was made last year – 63% of Income is made from donations/grants. Savings are going toward this year's performance.
10	250	1000	Contribution towards cost of staging the Armed Forces Exhibition	A very small surplus was made last year – All income through grants. Bulk of expenditure on books and coordinator fees. Have a year's worth of running costs in savings/reserves.
11	2000	2500	Contribution towards 5 additional opening hours per week	A slight surplus was made last year – majority of income is from donations and grants. Bulk of expenditure is on insurance and bands/hire of vehicle and refreshments.
12		3000	Contribution towards architectural and other costs aimed at extending the Museum of Barnstaple & North Devon	A loss was made last year – 60% of expenditure is on staffing costs. Have 3 ½ months' worth of running costs in reserves.
13	500	500	Contribution towards running costs for group activities	A surplus was made last year – Income is made from donations/grants.
14		2000	Contribution towards cost of staging an exhibition to celebrate the history of Barnstaple Fair	A loss was made last year – majority of income through donations/grants and fundraising. 60% of expenditure is salary costs. £6,000 Savings/Reserves; £2,000 savings are restricted funds from grant to fund administrator post.
15		1002	Contribution towards running cost of 'Jigsaw' van	Newly formed organisations; therefore, no accounts.
16		1000	Contribution to staff cost associated with volunteer recruitment	A surplus was made last year. Have 2 years' worth of running costs in savings/reserves.
17	1000	2000	Contribution to core activities costs	We cannot reconcile the figures in the accounts supplied with the figures declared on the application. Have emailed for clarification.

	2015 Grant(£)	2016 Request(£)	Purpose	Comments
18 Sunflower Playgroup		200	Contribution towards cost of refurbishing outdoor area	A surplus was made last year – majority is raised through funding. 78% of expenditure on personnel costs. 2013/2014 accounts submitted; have emailed for latest accounts.
19 Golden Coast Big Band (Formerly Cedars Big Band)	250	250	Contribution towards cost of rehearsals and band workshops	A loss was made last year – Majority of income through ticketed events. Bulk of expenditure on rent/musician payments, insurance and draw prizes. Have 7 months' worth of running costs in savings/reserves.
20 Barnstaple Concert Band	250	200	Contribution towards cost of running the training band	A loss was made last year – Income primarily from concerts. Bulk of expenditure on hiring and band master. Have a year's worth of running costs in savings/reserves.
21 Barnstaple Town Marching Band		1015	Replacement cost for one bell lyre	A slight surplus was made last year – majority of income is from performances and other. Bulk of expenditure is vehicles and other.
22 Christ Church Holiday Club		390	Full cost of drama workshop and recycling show Awareness sessions aimed at making Barnstaple dementia friendly	A slight surplus was made last year – majority of income is from gifts and donations.
23 Barnstaple Dementia Action Alliance	300	350		A surplus was made last year – majority is raised through grants/donations.
24 Wren Music		1800	Full cost of music workers for summer music club	A surplus was made last year – majority is raised through grants. 52% of expenditure on personnel costs. 2013/2014 accounts submitted; have emailed for latest accounts.
25 Barnstaple Elephant Day	600	1202.50	Contribution towards cost of event	No accounts supplied, have emailed and asked for accounts or evidence to back up figures supplied.
26 Pilton House Trust		1000	Contribution towards running costs for memory café	A loss was made last year – Majority of income through fees/funds. 60% of expenditure wages and salaries.
27 Parkrun		3000	Contribution towards cost of statue in Rock Park celebrating Parjrun as an established community activity	Balance sheet only supplied. The organisation advises that it produce an abbreviated form of accounts which does not include an income and expenditure statement. The balance sheet shows an increase in reserves over the year, so they are generating a surplus. As a not-for-profit organisation such surpluses should be kept to a minimum and Parkrun say they do this.
28 Barnstaple Town Majorettes	750	2500	Contribution towards running costs	A slight surplus was made last year – Majority of income from subs, donations and grants. Bulk of expenditure on travel and hire costs.
Total of Requests		34509.50	(Grants Budget Available = £17,500)	