



BARNSTAPLE TOWN COUNCIL

Mr W Austin BA (Hons)
Town Clerk



QUALITY
TOWN
COUNCIL

BARUM HOUSE
THE SQUARE
BARNSTAPLE
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There will be a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** on **WEDNESDAY 27TH MAY 2015 at 7.00PM** in the **GUILDHALL BUTCHERS ROW, BARNSTAPLE** to which you are summoned for the transaction of the under mentioned business

W Austin
Town Clerk
19th May 2015

Members of the Committee:

Councillors: S Upcott, Mrs V Monk, Mrs V Elkins (Mayor Ex Officio), F Vernon, A Windsor, Mrs S Haywood, I Roome, Mrs J Hunt, J Philips, J Carter, Mrs J Wilsher, Ms N Haywood, M Kennaugh, I Williams, and G Langford.

Public Participation In accordance with Standing Order 84 a period not exceeding 15 minutes will be set aside immediately prior to the start of the meeting for members of the public to ask a question of the chairman, providing the notice of such question has been given the Committee Clerk or Town Clerk by 12 noon on the day of the meeting.

AGENDA

1. Election of Chairman for 2015/16.
2. Election of Vice-Chairman for 2015/16.
3. Apologies for Absence.
4. Declarations of Interest and Dispensations Received.
5. To approve as a correct record the Minutes of the Meeting held on 8th April 2015.

6. To receive and approve Financial Statements and Budget Monitoring Report.
 - a) Budget Variance Report
 - b) Bank Transactions
 - c) Fixed Rate Deposit Account, Direct Reserve Account and petty cash accounts for Barum House, Heritage Centre and Improvements & Design.
 - d) Aged Debtors and Aged Creditors Analyses, and Nominal Balances
 - e) Direct Debit and Credit Card Reports
7. To elect members of the Corporate Governance Working Party.
8. To receive a report on the annual review of insurance requirements (to be tabled at the meeting).
9. Internal Audit:
 - a. to receive the Internal Auditor's year-end report (attached); and
 - b. to agree the Internal Audit contract renewal.
10. Town Twinning – to consider a proposal for a formal twinning agreement with the city of Harstad, Norway (attached).
11. Properties – to consider a verbal report from the Clerk, and agree the arrangements for future reporting.