



BARNSTAPLE TOWN COUNCIL

Mr W Austin BA (Hons)
Town Clerk

BARUM HOUSE
THE SQUARE
BARNSTAPLE
DEVON EX32 8LS

Telephone: (01271) 373311

Fax: (01271) 321987

E.Mail: admin@barnstapletowncouncil.co.uk

www.barnstapletowncouncil.co.uk

There will be a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** on **MONDAY 16TH JULY 2018 at 7.00pm** in **THE GUILDHALL, BUTCHERS ROW, BARNSTAPLE** to which you are summoned for the transaction of the undermentioned business.

Mrs K Graddock
Deputy Town Clerk
10th July 2018

Members of the committee:

Chairman: Cllr S Upcott

Councillors: Councillors: Mrs V Monk(Vice-Chairman), Mrs V Elkins, F Vernon, A Windsor, Mrs S Haywood, I Roome (Mayor ex officio), Mrs J Hunt, J Phillips, J Carter, Mrs J Wilsher, Ms N Haywood, M Kennaugh, G Langford, A Rennles (Deputy Mayor ex officio), Mrs L York, J Williams

Public Participation In accordance with Standing Order 85 a period not exceeding 15 minutes will be set aside immediately prior to the start of the meeting for members of the public to ask a question of the Chairman, providing that notice of such question has been given to the Committee Clerk or Town Clerk by 12 noon on the day of the meeting.

Recording, photographs and filming. In accordance with the Council's Protocol for the Recording or Reporting of Council and Committee Meetings, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting.

AGENDA

1. Apologies for absence

To receive and consider apologies for absence.

2. Declarations of interests and dispensations resolved.

3. Minutes

To approve as a correct record the minutes of the meeting held on 11th June 2018.

4. Financial reports

To receive and approve financial statements and budget monitoring reports, and to agree any actions arising.

- a) Budget Variance Report
- b) Bank Transactions Report
- c) Business Direct Reserve Account and petty cash account for Barum House
- d) Aged Debtors and Aged Creditors Analyses, and Nominal Balances
- e) Direct Debit and Credit Card Reports

5. Mayoral Allowance

To receive verbal report from the Deputy Town Clerk regarding the virement of funds to the Mayor's allowance and consider any actions therefrom

6. Barum Bowl

To receive verbal report from the Deputy Town Clerk and consider action therefrom.

7. Corporate Governance Working Party

To receive and adopt notes of an informal meeting and consider any actions therefrom.

Matters to be taken in the absence of press and public, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, as the item contains exempt information as defined by Standing Order 81(c, d and f)

8. Barnstaple Guildhall

To consider and determine a recommendation from the Buildings Review Committee.

9. Town Council property

To receive an update report on the lease of a Town Council property and consider any actions therefrom.