



BARNSTAPLE TOWN COUNCIL

Mr W Austin BA (Hons)
Town Clerk



QUALITY
TOWN
COUNCIL

BARUM HOUSE
THE SQUARE
BARNSTAPLE
DEVON EX32 8LS

Telephone: (01271) 373311
Fax: (01271) 321987

E.Mail: admin@barnstapletowncouncil.co.uk
www.barnstapletowncouncil.co.uk

There will be a meeting of the **HERITAGE, CULTURE AND COMMUNITY COMMITTEE** on **THURSDAY 28th JULY 2016 at 7.00PM** in the Guildhall, Barnstaple to which you are summoned for the transaction of the following business.

Will Austin
Town Clerk
22nd July 2016

Members of the Committee:

Councillors: Mrs E Davies (Chairman)
Mrs V Elkins (Vice-Chairman)

F Vernon, I Roome (Deputy Mayor ex-officio), Mrs J Hunt (Mayor ex-officio), C Haywood, M Chamings, Ms N Haywood, F Jefferies, I Williams, G Langford, L Dawson, A Rennles, Miss M Lovering, and Mrs A Dawson.

Public Participation *In accordance with Standing Order 84 a period not exceeding 15 minutes will be set aside immediately prior to the start of the meeting for members of the public to ask a question of the chairman, providing the notice of such question has been given the Committee Clerk or Town Clerk by 12 noon on the day of the meeting.*

AGENDA

1. Apologies for Absence

To receive and approve apologies for absence.

2. Declarations of Interest and Dispensations

To receive any declarations of interest or dispensations granted.

3. Minutes

To approve as a correct record the minutes of the meeting held on 2nd June 2016 (to follow).

4. Barnstaple Guildhall

- i. To consider arrangements for opening up the Guildhall, the day(s) and times of opening, the inclusion of the Dodderidge Room/Mayor's Parlour, and any publicity required.

- ii. To consider in outline, the committee's future aspirations for Barnstaple Guildhall as a guide for the Buildings Review Sub-Committee and for identifying possible funding sources.

5. Weddings

To consider fees for wedding hires at Barnstaple Guildhall for wedding ceremonies on or after 1st April 2017.

6. Pokémon GO

To consider a verbal report from Cllr L Dawson on the heritage value of Pokémon GO, and agree any actions arising.

7. Clerk's Report

To receive a report on activities within the committee's remit, including:

- St Anne's Arts & Community Centre;
- Heritage Open Days;
- Summer Fun at the Guildhall; and
- Heritage interpretation to be provided for the new Asda superstore.

8. Budget Report

To receive and note the Budget report to date (attached).

BARNSTAPLE TOWN COUNCIL
BUDGET VARIANCE REPORT - YEAR TO DATE to June 2016

Heritage Centre

Code	Dept	Detail	Note	YTD Actual	YTD Budget	YTD Variance	Annual Budget	Earmarked Reserves
4531	6	St Annes hire charges		938.00	2400	(1462.00)	8500	
4532	6	St Annes donations			61	(61.00)	250	
4533	6	St Annes event receipts		17.75	500	(482.25)	2500	
4721	6	hk Heritage Centre Admissions		280.00	1575	(1295.00)	8000	
4722	6	hl Heritage Centre publication sales			750	(750.00)	2750	
4723	6	hm Heritage Centre souvenir sales			2000	(2000.00)	9000	
Total Heritage Centre income				1235.75	7286	(6050.25)	31000	
5531	6	ea27 St Annes - Electricity		2779.61	750	(2029.61)	3000	
5533	6	ea29 St Annes - Water		42.18	75	32.82	350	
5536	6	ea30 St Annes - Alarms		198.67	200	1.33	900	
5537	6	ea28 St Anne's insurance			675	675.00	675	
5539	6	St Annes cleaning/H&S		35.78	75	39.22	350	
5525	6	St Anne's event expenses		139.20	250	110.80	1000	
5528	6	St Anne's marketing	E		250	250.00	550	800
5584	6	St Anne's development costs & repairs		6.00	200	194.00	1070	
5585	6	St Anne's rates		331.18	766	434.82	1916	
5586	6	Salaries						
5587	6	St Anne's volunteer expenses	E		250	250.00	1000	1200
5589	6	Contingency						
5701	6	ha21 Heritage Centre - Electricity		266.75	325	58.25	1350	
5702	6	ha22 Heritage Centre - gas		433.00	500	67.00	1250	
5704	6	ha24 Heritage Centre - Phones		190.20	205	14.80	850	
5705	6	ha25 Heritage Centre - Rates		2904.00	3038	134.00	7592	
5712	6	ha77 Heritage Centre - Security		234.82	150	(84.82)	850	
5713	6	hc Heritage Centre - Insurance			1750	1750.00	1750	
5721	6	hb Heritage Centre - Volunteers' Expenses			45	45.00	400	
5722	6	hd Heritage Centre - Marketing		210.00	2250	2040.00	4200	
5723	6	hd Heritage Centre - Purchases			1500	1500.00	5000	
5724	6	hf Heritage Centre - Cleaning		46.50	119	72.50	475	
5725	6	hg Heritage Centre - Other Costs		6721.58	1400	(5321.58)	5600	
5727	6	Printing, stationery, office costs			100	100.00	400	
5731	6	hj Heritage Centre - Improvements	E	80.00		(80.00)		2600
5732	6	Repairs & maintenance			100	100.00	350	
5733	6	Card Transactions charges (HC & SA)		157.01	160	2.99	650	
	6	Recharges from other committees		750.00	750		3000	
Total Heritage Centre expenditure				15526.48	15883	356.52	44528	4600
Overall Surplus (Deficiency)				-14290.73	-8597	-5693.73	-13528	-4600