

There will be a meeting of the **HERITAGE, CULTURE AND COMMUNITY COMMITTEE** on **TUESDAY, 6<sup>th</sup> DECEMBER at 6.30pm** in the Guildhall, Barnstaple to which you are summoned for the transaction of the following business.

Will Austin  
Town Clerk  
29<sup>th</sup> November 2016

**Members of the Committee:**

Councillors: Mrs E Davies (Chairman)  
Mrs V Elkins (Vice-Chairman)

F Vernon, I Roome (Deputy Mayor ex-officio), Mrs J Hunt (Mayor ex-officio), C Haywood, M Chamings, Ms N Haywood, F Jefferies, I Williams, G Langford, L Dawson, A Rennles, Miss M Lovering, and Mrs A Dawson.

**Public Participation** *In accordance with Standing Order 84 a period not exceeding 15 minutes will be set aside immediately prior to the start of the meeting for members of the public to ask a question of the chairman, providing the notice of such question has been given the Committee Clerk or Town Clerk by 12 noon on the day of the meeting.*

**Recording, photographs and filming** *In accordance with the 'Protocol for the recording or reporting of Council and Committee meetings' policy, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting notifies the Town Clerk at the earliest convenience.*

**AGENDA**

- 1. Apologies for Absence**  
To receive and approve apologies for absence.
- 2. Declarations of Interest and Dispensations**  
To receive any declarations of interest or dispensations granted.
- 3. Minutes**  
To approve as a correct record the minutes of the meeting held on Monday, 3<sup>rd</sup> October 2016 (attached).
- 4. Barnstaple Heritage Open Days**  
To consider dates and activities for Barnstaple Heritage Open Days.

**5. Guildhall Tours**

To consider marketing and tour prices for 2017.

**6. Town Tours**

To consider request for charging of Town Tours for 2017.

**7. Budget 2017-18**

To receive the budget for 2017-18 and consider recommendation to Finance and General Purposes Committee.

***Matters to be taken in the absence of Press and Public. Public Bodies (Admissions to Meetings) Act 1960 as items contain exempt information as defined by Standing Order 81d***

**8. Heritage Centre**

To receive report from the Deputy Town Clerk and consider any actions arising therefrom.