



BARNSTAPLE TOWN COUNCIL

Mr W Austin BA (Hons)
Town Clerk

BARUM HOUSE
THE SQUARE
BARNSTAPLE
DEVON EX32 8LS

Telephone: (01271) 373311

Email: admin@barnstapletowncouncil.co.uk
www.barnstapletowncouncil.co.uk

There will be a meeting of the **HERITAGE, CULTURE AND COMMUNITY COMMITTEE** on **THURSDAY, 3rd MAY 2018** at **7.00pm** in the Guildhall, Barnstaple to which you are summoned for the transaction of the following business.

Will Austin
Town Clerk
26 April 2018

Members of the Committee:

Councillors: Ms N Haywood (Chairman)
Mrs V Elkins (Vice-Chairman)

Mrs V Monk, F Vernon, I Roome (Deputy Mayor ex-officio), Mrs J Hunt (Mayor ex-officio), C Haywood, Mrs J Wilsher, J Williams, M Chamings, Ms N Haywood, F Jefferies, I Williams, G Langford, A Rennles and Miss M Lovering.

Public Participation *In accordance with Standing Order 84 a period not exceeding 15 minutes will be set aside immediately prior to the start of the meeting for members of the public to ask a question of the chairman, providing the notice of such question has been given the Committee Clerk or Town Clerk by 12 noon on the day of the meeting.*

Recording, photographs and filming *In accordance with the 'Protocol for the recording or reporting of Council and Committee meetings' policy, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting notifies the Town Clerk at the earliest convenience.*

AGENDA

- 1. Apologies for Absence**
To receive and approve apologies for absence.
- 2. Declarations of Interest and Dispensations**
To receive any declarations of interest or dispensations granted.
- 3. Minutes**
To approve as a correct record the minutes of the meeting held on 8th February 2018 (attached).

4. **Budget**
To receive the committees' budget to date.
5. **Barnstaple Living History**
To receive request from Mr Jon-Paul Davidson to hold a living history week/weekend.
6. **Barnstaple Heritage Days – 11th and 12th August 2018**
To receive report from the Deputy Town Clerk and consider any actions therefrom.
7. **Guildhall**
To receive report on the progress to date on the Barnstaple Town Council Procedural Manual for collections and artefacts (information attached).
8. **Volunteering**
To receive an update from the Heritage and Cultural Manager on volunteer training and consider any actions therefrom.
9. **Mayor's Seal**
To receive request from Ms J Green to use the Mayor's Seal for new artwork (information attached).