

Barnstaple Town Council

Rock Park Trust Management Committee

Policy for a Small Fun Fair

1. Terms and Conditions: Small Rides/Inflatables

- 1.1 Small Rides – the maximum weight and diameter on any given ride must not exceed 1.5 tonnes and 6 metres (including the safety barrier).
- 1.2 Inflatables – positioning will have to be considered with regards to the weather conditions. A wind speed limitation is to be imposed, and if the wind speed reaches above 35mph all inflatables are to be closed to members of the public. It is the responsibility of the inflatable operator to monitor wind speed and to ensure that there is no operation when speeds are in excess of 35mph.
- 1.3 All operators of the rides/inflatables must provide a base for the rides/inflatables to protect the ground in Rock Park.
- 1.4 Generators are to be provided at the sole responsibility of the operators. All operators are to have a fire extinguisher alongside the generator.
- 1.5 Evidence of the Declaration of Conformity for all rides/inflatable must be provided with application.
- 1.6 In adverse weather conditions the Rock Park Trust will review whether the event will take place and inform organisers of decision.

2. Terms and Conditions: Charges

- 2.1 Operators will be charged a flat fee and 20% of takings per ride.
- 2.2 The flat fee will be negotiated with the Rock Park Trust dependent on the ride/inflatable.

3. General Terms and Conditions

- 3.1 The terms and conditions, as specified in the hire/use of Rock Park, apply to this Policy.
- 3.2 All events must receive the prior consent, in writing, of the Town Council, through the Rock Park Management Committee, before taking place.
- 3.3 All organisers will be required to hold Public Liability Insurance to the value of at least £5M and to provide evidence of such insurance with application.
- 3.4 All organisers will be required to complete a full risk assessment and to provide evidence.
- 3.5 A site plan showing the proposed location and distribution of the event must be provided.
- 3.6 Fire and emergency routes shall be included in the site plan and must be approved by the Town Council and other agencies, as may be required.
- 3.7 The site must be left clean and tidy after any event. All litter is to be collected and removed from site. Use of the Park litter bins is not permitted. A surcharge may apply to any organisation if remedial work is required after an event.
- 3.8 The organisers will indemnify the Town Council against any damage caused to Rock Park as a result of the proposed licensed event.
- 3.9 Event organisers are required to have due consideration for nearby residents and to plan the layout of the event to remove, or at least, minimise any adverse effect on adjacent properties.
- 3.10 Delivery vehicles must not obstruct Lady's Mile or Rock Park Terrace at any time.
- 3.11 All non-essential vehicles must be off site at least one hour before the start of the event.